

BEHAVIOUR GUIDELINES BOOKLET AND PROCEDURES MANUAL

RATIONALE

To support and enhance the special character of the school it is important that there are clear guidelines of the School's expectations of parents, teachers and pupils. These are contained in the Procedures Manual and Behaviour Guidelines Booklet.

PURPOSE

1. To ensure parents, pupils and staff know the behavioural expectations of the school.
2. To streamline the effective management of the school.

GUIDELINES

1. The Behaviour Guidelines Booklet outlines the school's rules and is formulated by the staff, principal and board. It provides detail on acceptable conduct and the consequences of unacceptable behavior.
2. The Behaviour Guidelines Booklet will be issued to all new families at the time of enrolment. Additional copies will always be available from the school office.
3. The School's Procedures Manual outlines procedures and practices that the staff is required to follow.
4. The School Procedures Manual will be available to all the staff that is expected to be familiar with the relevant content.
5. The School Procedures Manual and Behaviour Guidelines Booklet will be reviewed and ratified annually by the Board or at any other time deemed necessary.
6. Parents and staff may bring recommendations or suggestions for the improvement of these documents to the Board of Trustees at any time.

Approved:
(BOT Chairperson)

Board Meeting Date:

Latest Review Date: 3 Nov. 2016

Review Committee: Carolyn Massey, Kathryn Powick, Abba
Fidow, David Randall, Andy
Thompson

Consultation: Staff, Board of Trustees, Parents

